

Computing Advisory Subcommittees

The Administrative Advisory Committee on Computing (AACC), the Instructional Advisory Committee on Computing (IACC) and the Student Campus Computing Committee (SC3) are responsible for providing input from users of computing and communications services to the Information Resources Management Policy and Planning Committee and to the Vice Provost for Information Technology and Chief Information Officer and for communicating information about computing and communications to the constituencies they represent. Each committee is charged with providing recommendations on both operational matters and planning and policy matters. In addition, there are more specific responsibilities for the Administrative Advisory Committee on Computing listed below. Recommendations from the committees will be studied by the Vice Provost for Information Technology and Chief Information Officer, who will determine the impact, benefits, costs and other factors involved in implementing the recommendation and forward that analysis to the Information Resource Management Policy and Planning Committee for appropriate action.

Each committee will have one or more representatives from various organizational and operational units listed below, nominated as indicated. Those making nominations will be kept informed on committee activity and will provide guidance and support to committee activity whenever appropriate. In addition, the committee members will be responsible for dissemination of information to and feedback from their areas of representation.

ADMINISTRATIVE ADVISORY COMMITTEE ON COMPUTING (AACC)

Functions

The Administrative Advisory Committee on Computing (AACC) is charged with identifying the information technology requirements of administrative users and programs and making recommendations on both operational and policy and planning matters that impact the integration and use of information technology by students, faculty and staff to support and enhance Cal Poly's administrative business processes and services. In addition, the committee has the responsibility to recommend and promote the creation and enhancement of administrative support systems and databases which further the mission of the University.

Recommendations will be studied by the Vice Provost for Information Technology and Chief Information Officer who will determine the impact, benefits, costs and other factors involved in implementing the recommendation and forward that analysis to the Information Resource Management Policy and Planning Committee for appropriate action.

Committee members will be responsible for dissemination of information to and feedback from their areas of representation. Representatives will serve as liaison to their respective constituencies and provide input on administrative information technology needs and priorities. Those making nominations will be kept informed on committee activity and will provide guidance and support to committee activity whenever appropriate.

VOTING MEMBERS (ex officio and two-year term)

Ex Officio (designees for the ex officio members must be reviewed and approved by the AACC chair)

Assistant Vice President, Admissions, Recruitment, and Financial Aid
Registrar, Academic Records
Director, Financial Aid
Associate Vice President for Academic Personnel
Director, Institutional Planning and Analysis
Associate Vice President, Finance
Director, Fiscal Services
Director, Human Resources
Campus Information Security Officer

Two-Year Term

University Scheduling representative, nominated by Provost and Vice President for Academic Affairs
Extended Education representative, nominated by the Provost and Vice President for Academic Affairs
Facilities Services representative, nominated by the Vice President for Administration and Finance
Student Affairs representative, nominated by the Vice President for Student Affairs
University Advancement representative, nominated by the Vice President for University Advancement
Cal Poly Corporation representative, nominated by the Cal Poly Corporation Executive Director
University Library representative, nominated by the Dean of Library Services
Associated Students Inc. staff representative, nominated by the ASI Executive Director
One instructional department office staff representative, nominated by the Provost and Vice President for Academic Affairs

NONVOTING MEMBERS (terms as indicated)

One representative from Information Technology Services (ITS), nominated by the Vice Provost for Information Technology and Chief Information Officer, two-year term
Past Chair, Administrative Advisory Committee on Computing (AACC)

The chair of the committee will be elected from the committee membership in the spring for the following academic year. The chair will be an administrator who has served at least one year as a voting member of the committee. Committee appointments are made annually by the President from nominations as indicated above. Ad hoc members and guests from ITS and other campus units may be invited by the chair to participate on an as needed basis to address specific issues under discussion.

Meetings

The committee will meet with sufficient frequency to ensure a positive and effective voice in university computing affairs.