

RADIATION SAFETY COMMITTEE

Functions

The Radiation Safety Committee shall advise the Provost and Vice President for Academic Affairs on all policy matters relating to radiation safety; formulate campus radiation safety policies in compliance with regulations of the State of California Department of Public Health for approval by the Provost and Vice President for Academic Affairs; jointly (with the Risk Manager) monitor the performance of the Radiation Safety Officer as it relates to implementation of policy and the adherence to procedures particularly in the following areas:

Evaluating all proposals for, and maintaining surveillance over, all uses of radiation producing machines and radioactive materials and

Assuring that all such uses conform to provisions of the Campus Radiation Safety Manual and county, state and federal regulations as directed by the Provost and Vice President for Academic Affairs.

The Radiation Safety Committee shall maintain a liaison with the Risk Manager to whom the Radiation Safety Officer reports administratively. The Radiation Safety Committee may recommend changes in the duties of the Radiation Safety Officer and will participate in the selection of the Radiation Safety Officer when a vacancy occurs.

Recommendations for action from the committee should be addressed to the Radiation Safety Officer and/or appropriate dean/division head for action or for forwarding to the Provost and Vice President for Academic Affairs for review and action. The committee will provide an annual report to the Provost and Vice President for Academic Affairs summarizing committee activities and actions.

Membership

The committee reports to the Provost and Vice President for Academic Affairs. The chair will be selected by the Provost and Vice President for Academic Affairs. Once the chair is selected, it is required by the Department of Public Health that a listing of the chair's qualifications be sent to the Department of Public Health for review and comment.

The Radiation Safety Committee will consist of:

One faculty member from each instructional college using radiation sources, nominated by the dean after consultation with the respective Academic Senate College caucus (currently Agriculture, Food and Environmental Sciences; Engineering; and Science and Mathematics)

One supervising science technician, nominated by the Dean of the College of Science and Mathematics

One Health Center physician to serve as medical consultant, nominated by the Vice President for Student Affairs
Radiation Safety Officer (Executive Secretary)

The term of office shall be two years.

Meetings

Once each quarter and on call of the chair.

Revised October 1996
Editorial Changes October 1998
Editorial revisions September 2006